



Ministry of Science, Technology, Research, Skills Development
& Vocational Training and Kandyan Heritage



ARTHUR C CLARKE INSTITUTE FOR MODERN TECHNOLOGIES

V A C A N C Y **POST OF DIRECTOR GENERAL (CEO)**

The Arthur C Clarke Institute for Modern Technologies (ACCIMT), is a Statutory Board functioning within the purview of the Ministry of Science, Technology, Research, Skills Development & Vocational Training and Kandyan Heritage. The Institute is mandated with accelerating the introduction of modern technologies in the fields of Electronics, Communications, Information Technology, Robotics and Space Technologies through research & development, training and technology transfer.

The institute calls for applications from suitably qualified, experienced and dynamic professionals from citizens of Sri Lanka with excellent communication, leadership, interpersonal and organizational skills.

Employee Category : Senior Manager

Board definition of the nature of functions assigned to the employee of the category:

The Director General (CEO) is the highest level Executive Officer of the institution.

The Director General (CEO) is accountable and responsible for all the activities, and administrative and financial affairs of the Institute who under the General direction and control of the Board of Directors, exercise, perform and discharge powers, functions and duties of the Board as may be delegated by the Board and provide leadership and encouragement to the staff of the Institute, for excelling in official achievements and generation and transfer of technology.

Major Duties of the Post include

- Overall administration and financial control of the Institute.
- Formulate plans and direct activities to enhance output with a view to increase revenue.
- Advise the Board on policy matters.
- Attend to coordinating activities between relevant agencies.
- Attend the Board meetings of other relevant institutions.
- Attend the work connected with International matters.
- Participation at local & international conferences, seminars, workshops etc.
- Submitting of reports and publications.
- Any other duties assigned by the Board of Governors.

Nature of Appointment:

Permanent (valid for a period of five years according to section 27(2) & 27(4) of the Science & Technology Development Act No. 11 in 1994) with entitlement to Employees' Provident Fund and Employees' Trust Fund.

Salary Code and the Monthly Salary Scale of the employee category(DMS Circular number 02/2016 fully applicable w.e.f.01.01.2020)

HM 2 - 3 - 2016 - Rs. (98,215 - 12 x 2,700 - 130,615)

Basic salary – Rs.77, 827/= + Cost of living allowance Rs.7, 800/= and other allowances approved by the government.

Qualifications:

External: (1 or 2 below)

1. (a) Should possess a four year full time Degree in Bachelor of Science in Engineering from a relevant Engineering discipline (Electronics / Telecommunication or a relevant field) awarded from a University of Sri Lanka, recognized by the Institution of Engineers, Sri Lanka for the award of Associate Membership;

or

- (b) Should have fully completed and passed all parts of the examination relevant to the prescribed Engineering Discipline held by the Institution of the Engineers of Sri Lanka by which the candidate qualifies for the Associate Membership of the Institution of Engineers, Sri Lanka;

or

- (c) Should have fully completed and passed all parts of the Engineering Council Examination of the United Kingdom or its affiliated institution in the relevant Engineering Discipline which fulfills the academic requirements recommended by the Engineering Council of the United Kingdom to obtain the Chartered Status of an Engineer;

or

- (d) Should have obtained an Engineering Degree, equivalent to the Degree of Bachelor of Science in Engineering offered by any other University or an Institution recognized by the University Grants Commission by which the candidate qualifies for the Associate Membership of the Institution of Engineers, Sri Lanka;

or

- (e) Should possess a four year full time Degree in Bachelor of Science in a relevant discipline (physics / Astronomy / Space science / Geomatics / Mathematics or a relevant field) from a recognized University or an Institution recognized by the University Grants Commission.

AND

PhD Degree in a relevant field from a recognized University or professional registration as a Chartered Engineer and a Fellow of the Institution of Engineers Sri Lanka (CEng., FIESL).

AND

Minimum of 20 years of experience as an Engineer / Scientist or in a similar capacity of comparable experience, out of which not less than 05 years of should be at the Senior Managerial level, with a proven track record of ability to lead and direct multi-disciplinary teams and, proper deployment and efficient management of human & other resources in a Government Department, State Corporation, Statutory Board or a reputed Mercantile Establishment.

2. (a) Should possess a four year full time Degree in Bachelor of Science in engineering from a relevant Engineering discipline (Electronics / Telecommunication or a relevant field) awarded from a University of Sri Lanka, recognized by the Institution of Engineers, Sri Lanka for the award of Associate Membership;

or

- (b) Should have fully completed and passed all parts of the examination relevant to the prescribed Engineering Discipline held by the Institution of the Engineers of Sri Lanka by which the candidate qualifies for the Associate Membership of the Institution of Engineers, Sri Lanka;

or

- (c) Should have fully completed and passed all parts of the Engineering Council Examination of the United Kingdom or its affiliated institution in the relevant Engineering Discipline which fulfills the academic requirements recommended by the Engineering Council of the United Kingdom to obtain the Chartered Status of an Engineer;

or

- (d) Should have obtained an Engineering Degree, equivalent to the Degree of Bachelor of Science in Engineering offered by any other University or an Institution recognized by the University Grants Commission by which the candidate qualifies for the Associate Membership of the Institution of Engineers, Sri Lanka.

AND

Professional registration as a Chartered Engineer and Corporate Member of the Institution of Engineers Sri Lanka (CEng., MIESL) or professional registration as a Chartered Engineer of the Engineering Council of the United Kingdom (UK) and Corporate Member of a Professional Institution of Engineering in the relevant discipline in UK.

AND

Minimum of 20 years of experience as an Engineer or in a similar capacity of comparable experience, out of which not less than 10 years should be at the Senior Managerial level, with a proven track record of ability to lead and direct multi-disciplinary teams and, proper deployment and efficient management of human & other resources in a Government Department, State Corporation, Statutory Board or a reputed Mercantile Establishment.

Note: Preference will be given to candidates possessing a recognized Postgraduate Degree in Business Administration.

Internal :

A minimum of 5 years satisfactory service in a post of Deputy Director General (Technical Operations / Planning & Development / Space Technology & Applications) in the Senior Manager (HM 2-2) category of the Arthur C Clarke Institute for Modern Technologies.

And

A proven ability to lead and direct multi-disciplinary teams. Experience in proper deployment and efficient management of human and other resources.

Note: Preference will be given to candidates possessing a Postgraduate Degree in Business Administration.

Age:

Should be not less than 35 years and not more than 55 years. The upper age limit will not be applicable to internal candidates.

Other:

Every applicant,

- i. Should be a citizen of Sri Lanka.
- ii. Should be physically and mentally fit to discharge the duties of the post well and to serve in any part of the Island.
- iii. Should be of excellent moral character.

Other Benefits:

- a) EPF – Employee 10%; ACCIMT 15%
- b) ETF – ACCIMT 3%
- c) Reimbursement of the Membership fee in relevant professional Institutions.
- d) Medical Scheme covering indoor / outdoor treatment within specified limits.
- e) Provide official vehicle as per the government regulations.

Closing Date : 03 / 09 / 2018

Method of Application :

Officers from Government Departments / Corporations and Statutory Bodies should submit their applications through the respective Heads of Institutes.

Applications giving complete bio-data supported by photocopies of certificates together with names and addresses of two non-related referees should be sent under Registered Post, on or before 03/09/2018 marked "Post of Director General of the ACCIMT" on the top left-hand corner of the envelope, to reach the below mentioned address.

Secretary,

**Ministry of Science, Technology, Research,
Skills Development & Vocational Training and
Kandyan Heritage,
3rd Floor, 1st Stage,
"Sethsiripaya",
Battaramulla.**